

REQUEST FOR PUBLICATION

UNIVERSITY OF WASHINGTON
SMALL WORKS ROSTER

The University of Washington (UW) is soliciting applications for its Small Works Roster from qualified contractors. The UW's Small Works Roster has three categories: General Contractors, Mechanical Contractors, and Electrical Contractors. For each of these categories, there will be two separate Rosters: 1) for work at the University's Seattle, Tacoma, and Bothell campuses, and other locations, and 2) at the UW Medical Center and Harborview Medical Center. The University will utilize the Roster to solicit bids and award contracts for construction, renovation, remodeling, demolition, or repairs for projects at the locations noted above.

Small Works projects are defined by statute as those projects with an estimated construction cost of less than \$200,000. This amount may be increased in 2009 pending action by the State Legislature.

Rosters for work at the University's Seattle, Tacoma, and Bothell campuses, and other locations: In order to qualify as a responsible contractor for inclusion on the Small Works Roster for the categories of General Contractors, Mechanical Contractors and/or Electrical Contractors at these locations, a contractor must meet the following requirements:

1. Be a registered contractor in the state of Washington, and if an electrical contractor, have a separate electrical contractor's license.
2. Within the last three years, the contractor shall have successfully and substantially completed as a contractor at least five projects, each with a value of no less than \$75,000 in the area of expertise in the desired category.
3. Have experience as a contractor on at least two public works projects substantially completed during the last three years.

Rosters for work at the Medical Centers: In order to qualify as a responsible contractor for inclusion on the Small Works Roster for the categories of General Contractors, Mechanical Contractors, and/or Electrical Contractors at the Medical Centers, a contractor must meet the following requirements:

1. Be a registered contractor in the state of Washington.
2. Within the last three years, the contractor shall have successfully and substantially completed at least five projects with a construction cost of at least \$75,000 each, in a licensed acute care facility that included work adjacent to an occupied patient care area ("adjacent" means immediately adjacent to the work, or on the floor below or above the work) in the area of expertise in the desired category. Each project must also have required the contractor to develop and implement an infection control plan. The contractor shall submit with its application a relevant site specific safety plan or other appropriate documentation as evidence of an infection control plan developed and implemented by the contractor.
3. Have experience as a contractor on at least two public works projects substantially completed during the last three years.

References: As part of determining whether a contractor is a responsible contractor for inclusion on the Small Works Roster, the University may conduct reference checks on the contractor to validate information submitted by the contractor in its application. The University may use itself as a reference if the contractor performed work for the University, even if the contractor did not list the University as a reference. In the event that information obtained from the reference checks reveals that the contractor does not meet the criteria, or indicates concerns about the contractor's performance on projects identified as meeting the criteria (which may include, but not be limited to the quality of construction, the contractor's management of subcontractors, timeliness of required submittals, and safety record on the projects), the University may decline to include the contractor on the Small Works Roster.

Appeal: The University reserves the right to not include on the Small Works Roster any contractor that, in its judgment, does not meet the criteria noted above. The University shall provide in writing to the contractor the reasons for not including the contractor on the Small Works Roster. The contractor may appeal such a decision within three business days of receipt of the University's decision. The University will evaluate any such appeal received and review any additional information or explanations provided by the contractor. The University shall then issue a determination to the contractor with its final decision on whether the contractor meets the responsibility criteria for inclusion on the Small Works Roster.

Background Checks: At the time of award, the University will conduct background checks on all employees of the contractor and all subcontractors proposed to perform work in either of the medical centers.

Deadline: There is no deadline for submission of applications which will be accepted at any time during the year. All contractors on the UW's Small Works Roster as of the date of publication of this advertisement will be removed from the Roster on June 1, 2009. Contractors currently on the Roster desiring to remain on the Roster must submit a new application.

MWBE Participation: The UW is committed to providing the maximum practicable opportunity for participation by minority business enterprises (MBE) and women business enterprises (WBE) businesses and strongly encourages MBEs and WBEs to apply for inclusion on the Small Works Roster. Voluntary goals for each project under the Small Works Roster will be established at 10% MBE participation and 6% WBE participation.

Application Form: Additional information and the application form may be obtained online at the following website address: http://www.cpo.washington.edu/CPOHome2007.Net/Consult_Contract_Construct_Business.aspx, or by calling Cindy Magruder in the Capital Project Office at (206) 221-4396, or by e-mailing her at magruder@u.washington.edu. Applications may be submitted online or by mailing the application form to: University of Washington, Capital Projects Office, Attn: Cindy Magruder, Box 352205, Seattle, WA 98195.

Questions: Questions about the Small Works Roster should be directed to Judy Giniger at (206) 616-3427 or by e-mail at jginiger@u.washington.edu.

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